

# Welcome to the Year 3 Coffee Morning





# Teachers in Year 3



Mrs. Martin  
Robins



Mr. Noble  
Swifts  
(Year Lead)



Miss. Gould  
Wrens



# HLTAs



**Mrs Hanson  
(also ELSA)**



**Mrs Walters  
(also ELSA)**



**Mrs Crespin**



**Mrs Blunt**



**Mrs De Silva**



# Support Staff in Year 3



**Mrs. Miah**

Works in Year 3 and at lunchtimes.



**Mrs. Ralph**

Works in Year 3, at lunchtimes and at Breakfast / After School Club



**Mrs. Blunt**

Works in Year 3. She is also a HLTA, so sometimes teaches classes.



# Senior Leadership Team



**Mrs MacLean**  
**Headteacher**



**Mrs Copsey**  
**Deputy**  
**Headteacher**



**Mrs Searle**  
**Inclusion Lead**  
**(SENCO)**



**Mr Noble**  
**Year 3 Lead**



**Mrs Rey**  
**Year 4 Lead**



**Ms Raymonde**  
**Year 5 Lead**



**Miss Harman**  
**Year 6 Lead**



# Family Support Worker



## Teresa Doe

- In school on Wednesday afternoons
- Can support the whole family with any concerns at home; can also support children in school
- Phone number: 07871 079205
- Next Parenting Puzzle starts on **Tuesday 24th September via Zoom**
- Coffee Afternoon to meet her / set up a meeting on **Wednesday 25th September at 2:30pm**



# Daily Routine

08:40	08:55	09:55	10:55	11:15	11:30	12:30	1:30	2:20	3:15
Arrival	Lesson 1	Lesson 2	Assembly	Break	Lesson 3	Lunch	Lesson 4	Lesson 5	Home

- Gates open at 8.30, but children are unsupervised until doors open.
- Doors open at 8.40. Children may enter through classroom doors from 8.40
- Registration at 8.55.
- Children leave their classrooms at the end of the day – 3.15pm
- Please wait in the playground, leaving space for the classes to come out.
- Year 3 will be collected from the middle of the brick wall.



# Daily Routine

- Children may bring **a fruit snack only** for morning break.
- Strictly **no nuts** at any time as we are a nut-free school. This includes nutella.
- Please notify staff of any medical needs. Epi-pens and asthma pumps should be given to school with instructions on use.
- **Clubs:** children leave directly from classroom and are picked up from main entrance at the end, unless otherwise advised.
- **Breakfast and After School Club:** drop off and collect at main office entrance.
- **Alternative arrangements:** Please write a note in the home-contact book or email the office if someone else is picking up your child, including other parents.





# Communication

- Home/school contact books checked daily.
- Emails via [office@stlawrence-junior.surrey.sch.uk](mailto:office@stlawrence-junior.surrey.sch.uk) FAO the teacher.
- Phone calls can be arranged via email.
- End of the day for short conversations and check-ins, but teachers may have meetings or clubs on some days.
- Longer meetings can again be arranged via email.
- Google Classroom will be used for reminders and messages to the whole class or year group.
- Please share with us any significant events, achievements, worries.
- We will share the same with you.
- Please encourage your child to speak with school staff about issues at school, and ensure they know that we communicate with each other to maintain a positive school/home relationship.



# Uniform / PE Kit / Equipment

- Summer uniform may be worn up until October half term, and after Easter.
- **Winter uniform:** blue shirts with school tie, navy jumper or cardigan with logo, navy skirt, navy or grey trousers. Socks should be plain white, grey or navy. Black school shoes (no trainers, no boots).
- **Summer uniform:** summer dresses, shorts, blouses. Top button of collared shirt may be undone; no tie required. Shirt should still be tucked in.
- Hair should be off the face and shoulder length or longer hair tied back (boys and girls). Black or navy hair ties/hair bands only.
- Watches and small stud earrings are acceptable except on PE days.
- **PE kit:** house colour PE t-shirt, navy blue shorts, navy blue joggers/sweatshirt for winter, trainers.
- PE kit is kept in school and sent home each half term.
- **Please name everything!**
- We will provide all stationery for lessons.



# PE

- There are two PE sessions per week. See table below for days:

<b>Class</b>	<b>PE Days</b>
<b>Robins</b>	<b>Tuesday and Thursday</b>
<b>Swifts</b>	<b>Tuesday and Thursday</b>
<b>Wrens</b>	<b>Tuesday and Thursday</b>



# Sports

- In addition to PE lessons and sports clubs, we participate in the following leagues/tournaments:
  - Football - Y5/6 Autumn term
  - Indoor Athletics - Y3/4/5/6 Spring term
  - Cross Country - Y4/5/6 Spring term
  - Netball - Y5/6 Spring term
  - Cricket - Y5/6 Summer term
  - District Sports - Y3/4/5/6 Summer term
- For athletic events, trials will be held in school for interested children. For all other sports, children in those clubs will be selected to play.
- Attendance in the relevant club does not guarantee a place in competitive matches.



# Homework

Reading	10 mins daily	Monitored daily in school
Spellings	Weekly	Test on <b>Monday</b> 5 sentences marked on <b>Tuesday</b> Spelling Shed activities
TTRS	Per week: 3 mins studio 3 mins garage 3 soundchecks	Monitored weekly in school
Arithmetic / Maths	Weekly questions	Set on a <b>Tuesday</b> Marked on <b>Tuesday</b>



# Homework

- Homework will be set on Google Classroom, with paper copies for some aspects.
- Reading should be logged in home-contact book.
- Spelling Shed (website) and TTRS (app) are online. Paper TTRS available on request.
- Spelling sentences should be written in homework book.
- Arithmetic questions will be on a sheet, but answers should be written in homework book.
- Homework not completed at home will be completed at school e.g. 5 minutes at lunchtime.
- Please let us know via the home-contact book if there are any issues with getting homework done so that we can make reasonable adjustments where necessary.



# Reading

- Children have 3 books they can bring home:
  - Stage book (this is assessed and review half termly)
  - Library book (scanned in and out using Junior Librarian system)
  - Class book area book (monitored by class teachers)
- Please read with your child - ask them questions, encourage good expression. It doesn't have to be a school book.
- This includes reading to your child, even though they are in Junior School!
- We also recognise that there's lots to do in a short evening - bedtime stories count towards your reading, and there will be times when the children will read to themselves. A signature to acknowledge is fine - no long comment necessary (but it does need to be signed by an adult).



# Reading

- Library visits take place weekly as a class. In addition, each year group has a lunchtime slot where the library is manned by a parent helper.

<b>Class</b>	<b>Library Day</b>
Robins	Friday
Swifts	Thursday
Wrens	Monday

Our lunchtime library slot is on **Monday and Tuesday.**



# Reading

- Children who read for pleasure are more likely to enjoy learning, succeed at school and achieve good levels of education. They also have higher levels of self-esteem, confidence and problem solving skills than those who do not read frequently. Reading enjoyment is more important for children's educational success than their family's socio-economic status. (OECD, 2002)

## BENEFITS OF READING to your Child

Parents play an integral part in their children's education and helping them reach their full potential. Here are some benefits of reading to your children:

- Helps them sleep.**  
Getting a good night's rest is important for developing children, and reading to them while they are in bed can calm their minds and bodies.
- Creates new bonds.**  
With a majority of our days spent looking at computer, TV and phone screens, it's important to take a few moments to spend quality time with your children. Reading to your children also can build an emotional connection. It's a win-win.
- Teaches them the basics.**  
Teaching children to read is like building a house — you need to have a solid foundation that you can build upon later in life.
- Improves logical thinking skills.**  
Reading to children helps their ability to grasp abstract concepts, apply logic, recognize cause and effect, and use good judgment.
- Improves communication skills.**  
When you spend time reading to children, they will be much more likely to express themselves and relate to others in a healthy way.



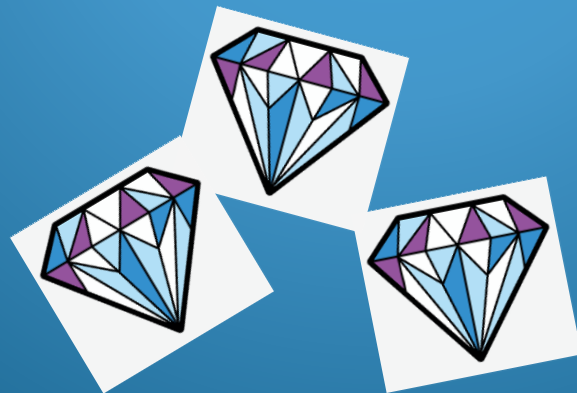
# Quality First Behaviour

- We know that good behaviour contributes to good outcomes.
- We use a behaviour system where children are celebrated when they show our school values and expectations, as well as for academic or other success.
- School-wide, in class systems include:
  - Behaviour ladder with individual rewards available
  - Raffle tickets and house points for individuals
  - Whole class/group rewards such as marbles / pom poms in a jar / table points
  - Achievement awards / Headteacher Awards
- Wider school systems include:
  - House points for individuals
  - Gems and diamonds for whole classes
  - Headteacher Lottery / visits to the SLT for praise
  - Top Table



# Quality First Behaviour


- Gems can be earned for the whole class either when the whole class is showing the school values, or when individuals / small groups go 'above and beyond'.
- Sometimes we have a whole school target e.g. holding doors open, lining up after break/lunch where diamonds worth 5 gems) can be awarded.
- The winning class at the end of the week are rewarded with time on the activity cube.





# Quality First Behaviour

- If behaviour expectations are not being met, a restorative approach is used. This includes:
  - Warnings - verbal and visual (behaviour ladder)
  - Very quick opportunities to 'bring it back' to 'green' behaviour
  - Restorative conversations using reflection card
- Sometimes, if behaviour is significant or repeated, further conversations may be necessary with a member of SLT, beginning with Year Leads and escalating if necessary. You will be informed if this has happened.

 <b>Behaviour Reflection Card</b>	
Name	
Class	Date
What happened and what did I do?	
How did I feel?	
What could I have done differently?	
Which St Lawrence treasure did I not use? <b>ASPIRATION   COURAGE   PERSEVERANCE</b> <b>FAITH   SELF ESTEEM   COMMUNITY</b> <b>GENEROSITY   FORGIVENESS   COMPASSION</b>	
What have I learned?	



# Assessment

- Formal, summative assessment takes place once per term. We use test papers alongside teacher assessment of work in class for reading; grammar, punctuation and spelling; and maths.
- Writing is assessed using end of year statements for each year group through regular 'Big Writes (independent writing tasks).
- Foundation subjects are formally assessed at the end of the year.
- Writing is a whole school focus, especially grammar and spelling. Please remind children of even the basic punctuation expectations when writing at home (full stops, capital letters, commas, exclamation marks and question marks).
- Final assessments will be included in the end of year report, including test scores.



# Assessment / Support

- At the first parents' evening, we will not yet have formally assessed but we will discuss whether your child appears to be 'on track' so far.
- We regularly assess throughout lessons and units of work.
- Any concerns will be communicated to you.
- Support will be given to those who need it either in class or through small group or 1:1 work outside the classroom.
- More formal or long-term interventions will be communicated to you.
- Access arrangements e.g. extra time, readers, scribes, rest breaks will be used both in lessons and in formal assessments for those who require them.
- Support staff will be used across year groups or phases to support children. Particular adults have strengths in different areas e.g. Speech and Language, ELSA, literacy difficulties.



# Trips and Workshops

We have some amazing experiences planned for our Year 3s, that coincide with the topics we're studying. These are designed to bring to life and further embed the concepts being taught in the classroom.

<u>Trip:</u>	<u>Scheduled Date:</u>
<b>Hampton Court Christmas</b>	<b>4th December 2024</b>
<b><i>Chertsey Museum</i></b>	<b>12th February 2025</b>
<b>Kew Gardens</b>	<b>21st May 2025</b>
<b>West Wittering</b>	<b>2nd July 2025</b>

**We regularly require parent helpers for trips. We will reach out as the trips approach if we find we need further assistance.**



# Parent Helpers

- We require parent helpers for the following:
  - Reading with children once per week
  - Manning the library once per week
  - Accompanying Y4/5 swimming lessons (10 weeks across a term - any year group can help!)
  - Accompanying trips (as and when you can support)
  - Helping with other 'special' activities e.g. in-school art/DT projects
  - Helping at teacher-led clubs after school (10 week block - if you have a particular passion or skill for a sport please let us know!)
  - Accompanying / helping at sports fixtures (across a term per year - we play in football, netball and cricket leagues as well as athletics)
  - Please contact the office who can arrange a DBS check for the above.
  - If there isn't already one, please nominate a class rep! Let us know who you are.
  - You are all members of the PTA. Please get involved!





# Key Dates

PTA AGM	Thurs 26th September - 7pm
Parents Evening	Tues 8th October / Thurs 10th October
Hampton Court Trip	Weds 4th December
Carol Service in church (am)	Fri 20th December
<b>WRENS CLASS ASSEMBLY</b>	<b>Fri 17th January</b>
<b>ROBINS CLASS ASSEMBLY</b>	<b>Fri 7th February</b>
Parents Evening	Tues 25th March / Thurs 27th March
Kew Gardens Trip	Weds 21st May
<b>SWIFTS CLASS ASSEMBLY</b>	<b>Fri 23rd May</b>
Sports Day	Weds 18th June <b>or</b> Weds 25th June
West Wittering Trip	Weds 2nd July
<b>INSETs</b>	<b>4th Nov / 6th Jan / 2nd June / 4th Jul</b>



# School Business Manager

- St Lawrence is a 'VA school'.
- It means 'voluntary aided'. We're state maintained, but have to pay **10% of capital costs**.
- We meet those payments through the **Governors' Fund** via voluntary contributions to the school.
- We would love to continue to develop our provision and facilities while your child is at St Lawrence.
- We're asking you to consider making a monthly contribution of £10 per child, per month, **if you have the financial capacity to do so**
- Payments can be made via ParentMail or standing order.



← Item Detail

Total: £120.00

**Governor's Fund Contribution**

St Lawrence C of E (Aided) Junior School

Your contribution towards our Governor's fund is very much appreciated. As a Voluntary Aided school, the fund has to

[FULL DESCRIPTION](#)

Purchase Details

Price: £120.00

Purchase For

Sandra Padrao-Villar

Quantity

1 ▼

Pay a custom amount

Optional Donation

Your school has enabled donations against this item. Should you wish to pay more than the original item amount shown please enter your **ADDITIONAL** payment amount in the box below.

Amount: e.g. 20.00

 ADD TO BASKET

 PAY NOW

**Thank you for attending our  
coffee morning. I will be here  
for a short while if you have  
any questions.**

